



EXECUTIVE COMMITTEE MEETING

November 20, 2015

The Executive Committee meeting of the Early Learning Coalition of Okaloosa and Walton Counties was held in the conference room at 102 Sunset Lane in Shalimar, Florida

Committee Members Present:

Beth Brant, Gubernatorial Appointee, Private Sector (Polyengineering, Inc.)
Louis Svehla, Walton County Commissioner's Appointee
Allyson Oury, Private Sector (Saltmarsh, Cleaveland & Gund)
Linda Sumblin, Private Sector (Workforce Development Board)
Don Edwards, Private Sector (Trustmark Bank)

Committee Members Absent:

Paul Sirmans, Private Sector (Emerald Coast Title Services)
Bev Sandlin, Northwest Florida State College President's Appointee

Coalition Staff:

Gloria Mayo, Executive Director

Call to Order

Beth Brant called the meeting to order at 7:36 a.m.

Agenda – Louis Svehla made a motion to accept the agenda, Allyson Oury seconded the motion, which carried unanimously.

Minutes – The minutes from October 23, 2015 were tabled.

Employment Processes for Executive Director -

Linda Sumblin reported on the processes of the CareerSource staff in support of the ELC's search for a new Executive Director. She was not involved in the day to day process for receiving and reviewing resumes. The timeline was reviewed and the applicant matrix was presented. There was extensive review by all present.

The group agreed to meet on Wednesday, December 2nd at 12:30 to continue with the employment processes. Appropriate applicants would be contacted by Linda.

Gloria reported on the status of her PTO with regards to her pending retirement on December 31, 2015. After discussion, Linda made a motion to waive the limits on the maximum payout of leave for Gloria to include all leave accumulated and to have Gloria continue employment with the ELC until such time as arrangements could be made to bring a new Executive Director on board. Louis seconded the motion, which carried unanimously.

Dismissal

The meeting adjourned at 9:40 AM.

Respectfully submitted,

Gloria W. Mayo
Executive Director