



EXECUTIVE COMMITTEE MEETING
June 22, 2018
7:30 a.m.

The Executive Committee meeting of the Early Learning Coalition of Okaloosa and Walton Counties (ELC) was held at 102 Sunset Lane, Shalimar, FL 32579.

Committee Members Present:

- Don Edwards, Private Sector (Trustmark Bank)
- Beth Brant, Gubernatorial Appointee, Private Sector (Poly, Inc.)
- Louis Svehla, Walton County Commissioner’s Appointee
- Bev Sandlin, Northwest Florida State College President’s Appointee by Telephone

Committee Members Absent:

- Justin Tate, Private Sector (BBVA Compass)
- Michele Burns, Workforce Development Board

ELC Staff Attending:

- Renea Black, Executive Director
- Jennifer Daigneau, Executive Assistant

Call to Order

Beth Brant, Chair called the meeting to order at 7:30 a.m.

Approval of Agenda

Beth requested a motion to approve the agenda as presented. Motion to approve agenda as presented.

MOTION/RESULT:	APPROVE AGENDA AS PRESENTED (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	DON EDWARDS

Treasurer’s Report

Financial Reports
May 2018

Renea reviewed the financial statement dashboard with the members. Motion was made to approve the May 2018 Financial Statements as presented.

MOTION/RESULT:	APPROVE AGENDA AS PRESENTED (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	DON EDWARDS

FY 2018-19 Provisional Agency Budget

Renea noted that the budget is provisional based on the provisional award provided by OEL. The provisional budget provides approximately \$100k in additional funds for FY18-19. A revised budget will be provided for approval once the grant award is received from OEL.

Motion to approve 2018-19 Provisional Agency Budget.

MOTION/RESULT:	APPROVE 2018-19 PROVISIONAL AGENCY BUDGET AS PRESENTED (UNANIMOUS)
MOVER:	LOUIS SVEHLA
SECONDER:	DON EDWARDS

Agency Report

Tupelo Property Sale Update

The Tupelo property is sold. The Coalition sold the property for \$200,00.00 and received just under that amount. The agency is in possession of the bank receipt for the funds. Of the money in the bank 78% is required for slots.

Additionally, the State of Florida has requested a copy of the property appraisal and a couple of other documents that have been requested from our attorney and buyer. The agency has provided the State with a copy of the bank receipt for proof of deposit.

ELC News

Renea advised the Committee that the agency is meeting with providers regarding House Bill 1091. The Board was informed that the providers have been very receptive to the requirements of the new House Bill.

Other agency updates discussed included the progress of our application to participate in the Destin Wine Auction charity event. The Committee was advised that the agency will be required to participate heavily and the agency requested Committee participation in April 2019 during the charity event. The Committee was advised that the Pensacola Dragon Festival is scheduled for September 8, 2018 and they should come watch. The ELC Dragon Boat Festival is scheduled for the first week of April 2019.

Upcoming meeting dates discussed began with informing the Committee that the Board of Directors annual meeting will be in August. The date is to be determined. Also, in August the Board Orientation is tentatively scheduled for August 2nd with a site tour. Beth Brant advised the Committee that she will be attending the ELAC meeting July 16, 2018 in Tampa but will not be able to attend the meeting on October 19th in Coral Gables. Louis stated he felt confident that he can attend the October meeting. In the event he cannot attend Don Edwards will attend.

Treasurer Position Open

Allyson Oury, CPA has resigned from the Board of Directors. Having served in the position of Board Treasurer the position is now vacant. Don Edwards agreed to perform interim treasurer activities. Beth advised that she will be talking with one of her contacts about the Board position. The potential candidate is a CPA in Crestview with no conflicts of interest.

2017-18 PFP and MMCI Teacher Stipends (this item was moved up on the agenda to ensure quorum was maintained for voting purposes)*

Renea presented the proposed Performance Funding Project teacher stipends. She explained that the scores of the PFP providers completing the program this year reflected significant improvement between the first and last CLASS assessments. Two providers completed the project this year. The teacher stipends are based on their participation in MMCI training and coaching.

Motion to approve 2017-18 PFP and MMCI Teacher Stipends.

MOTION/RESULT:	APPROVE 2017-18 PFP AND MMCI TEACHER STIPENDS AS PRESENTED (UNANIMOUS)
MOVER:	DON EDWARDS
SECONDER:	LOUIS SVEHLA

Public Comment

None

Dismissal

The meeting adjourned at 8:04 a.m.

Respectfully submitted,

Jennifer Daigneau
Executive Assistant