



EXECUTIVE COMMITTEE MEETING

December 2, 2015

The Executive Committee meeting of the Early Learning Coalition of Okaloosa and Walton Counties was held in the conference room at 102 Sunset Lane in Shalimar, Florida.

Committee Members Present:

Louis Svehla, Walton County Commissioner's Appointee
Linda Sumblin, Private Sector (Workforce Development Board)
Don Edwards, Private Sector (Trustmark Bank)
Bev Sandlin, Northwest Florida State College President's Appointee
Beth Brant, Gubernatorial Appointee, Private Sector (Polyengineering, Inc.)

Committee Members Absent:

Paul Sirmans, Private Sector (Emerald Coast Title Services)
Allyson Oury, Private Sector (Saltmarsh, Cleaveland & Gund)

Coalition Staff:

Gloria Mayo, Executive Director

Call to Order

Beth Brant called the meeting to order at 12:30 PM.

Agenda – Bev Sandlin made a motion to accept the agenda, Linda Sumblin seconded the motion, which carried unanimously.

Minutes – Louis Svehla made a motion to accept the minutes for the following 10-23-15 and 11-20-15 meetings as read, Linda Sumblin seconded the motion, which carried unanimously.

Employment Processes for Executive Director –

Phone interview of the top five applicants for the Executive Director position began at 1 PM. Introductions were made with each candidate. Gloria Mayo gave a brief summary of the ELC's operations and answered questions from the applicant. Louis Svelha asked questions of each candidate from a prepared list for the group after Gloria's summary. Other members asked additional questions of candidates as deemed necessary.

Upon completion of the interviews, the group discussed their thoughts on the candidates they deemed worthy of face to face interviews. Two candidates were selected for the final round of interviews, which will be held on December 11, 2015. Linda Sumblin volunteered to contact them to arrange the interviews and will be responsible for contacting all applicants once the process is complete.

Announcements or Public Comment –

No announcements or public comment

Dismissal

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Beth Brant
Board Chair